



ASSOCIATION OF CHRISTIAN ALCOHOL & DRUG COUNSELORS INSTITUTE

Not only to educate...but to equip

ASSOCIATION OF CHRISTIAN ALCOHOL & DRUG COUNSELORS INSTITUTE
ACADC Institute ~ Orange County Corporate Headquarters
New Life Spirit Recovery, Inc.
18652 Florida Street, Suite 200, Huntington Beach, CA 92648
(714) 841.1906 • Fax: (714) 908.3308
Email: Bob@acadc.org • Website: www.acadc.org

APPLICATION FOR ADMISSION

SECTION 1. Please print your information clearly.

First Name

Middle Name

Last Name

Address (Number, Street, Apt, or Suite No.)

City

State

Zip Code

Telephone Number (including Area Code)

Work Number (including Area Code)

E-mail Address

Social Security Number

Date of Birth (Month-Day-Year)

Male

Female

ARE YOU REQUIRED TO REGISTER AS A 290 OFFENDER? Yes No

HAVE YOU EVER HAD AN AOD CERTIFICATION REVOKED OR SUSPENDED?

Yes No (If yes please explain on back side of this page)

SECTION 2. ACADC INSTITUTE CREDENTIAL PROGRAMS *(Please check the program(s) or course(s) for which you are registering):*

CSAC I - Certified Substance Abuse Counselor CSAC I

Exam Fee: \$395 (Includes fee for California Department of Alcohol and Drug program registration - ACADC Membership - Test Booklet and CSAC I Certificate)

CSAC II - Certified Substance Abuse Counselor CSAC II

Verification of 160 hours of Supervision and 2080 hours of Field Experience - Fee: \$395

Certified Drug, Alcohol & Addiction Counselor Certification (CDAAC)

155 hours of classroom or distance learning required for this Certification - Tuition \$2205

Certified Drug, Alcohol & Addiction Counselor Certification (CDAAC)

(applicants with transcripts meeting requirements must take the CSAC I Exam – the fee for this exam is included in the tuition, must provide proof of field exp. hours) - Tuition \$1185

Reciprocity from another in-state certification organization -

(applicants with proof of certification must take the CSAC I Exam – the fee for this exam is included in the certification fee of \$790

Reciprocity from an out-of-state Certification organization - (applicants with proof

of certification must take the CSAC I Exam – the fee for this exam is included in the certification fee of \$790

Combination CSAC I, CSAC II, CDAAC and RAS - Tuition & Fees: \$2995 (CSAC I,

II, and CDAAC required for State certification through the Department of Alcohol and Drug Programs (Requires the CSAC I & II and taking of the RAS Exam if a Dual CDAAC / RAS Certification is desired - Students are responsible for all fees pertaining to taking the state exam)

Dual Bachelor Degree and CDAAC Certification Program - A savings of \$500 over

doing these separately - Tuition: \$3695

CDAAC II - Advanced Professional Certification requiring 350 hours of training -

Tuition: \$995

Master level MDAAC – (Requires a professional or ministry degree and a written paper comparing and contrasting Faith Based and Secular Counselor Competencies) –

Certification Fee: \$395

Continuing Education Course:

Course Fee: \$30 for 3 CEUs

Course name or topic

Certified Counselor Supervisor (CCS) - Requirements:

- Meet CDAAC requirements
- Two (2) years (4,000 hours) of documented counseling experience
- Three (3) references from employers or professional associates
- Passing of the ACADC Certified Counselor Supervisor Oral Exam.
- Submission of the \$395 certification fee (refundable only if the oral exam is not passed)

Board Certified Drug, Alcohol & Addictions Counselor – (Requires a Bachelor of Ministry Degree or higher and a written work discussing a chosen counseling competency. Board Certification Fee: \$395

SECTION 2. Continued

Transcript Review - \$30

ACADC Institute College of Addiction Studies Charter and Administrator Certification Charter Fee determined by your level and type of training and experience

ACADC Institute CEU Provider Fee determined by your level and type of training and experience

CSAC I Renewal - \$75

CSAC II Renewal - \$75

CDAAC I Renewal - \$150

CDAAC II Renewal - \$150

MDAAC Renewal - \$150

RELATED CERTIFICATIONS

Anger Management Instructor - One day workshop - Tuition: \$395 / 40 hour course \$790

Domestic Violence Prevention Instructor – One day workshop - Tuition: \$395 / 40 hour course \$790

Christian Marriage & Family Counselor Certification (B. Min. with ACADC License) – Tuition: \$2995

Parenting Instructor - One day workshop - Tuition: \$395

Codependency Counselor Certification - Tuition: \$395

ACADC INSTITUTE COLLEGE OF ADDICTIONS STUDIES DEGREE PROGRAMS

Associate of Ministry Degree in Christian Drug, Alcohol & Addiction Counseling - Tuition: \$790

Bachelor of Ministry in Christian Drug, Alcohol & Addiction Counseling, Tuition: \$1200

- Master of Ministry in Drug, Alcohol & Addiction Counseling, M. Min.** - Tuition: \$2500
- Master of Divinity in Pastoral Counseling, M. Div.** - Tuition: \$2500
- Doctor of Ministry in Christian Counseling, D. Min.** - Tuition: \$3500
- Doctor of Divinity in Pastoral Counseling, D. Div.** - Tuition: \$3500

(Before we can accept your tuition fee and enroll you in a degree program, you must talk to an ACADC Education Counselor at (877) 478-5756 prior to mailing in this application form and tuition)

SECTION 3. Application submission. The following must be submitted with this application:

- Non-refundable Registration fee of \$395 made payable to ACADC. (This fee covers the cost of your entrance inventory, CSAC I Certificate and registration with the Department of Alcohol and Drug Programs where applicable).
- All transcripts from educational institutions that you would like reviewed for credit

I understand that the certifications and degree programs for which I am hereby enrolling are granted under the authority of the Association of Christian Alcohol & Drug Counselors and will be subject to the Association's ethical standards described in its code of conduct. I understand that upon completion of all program requirements, the certification or degree for which this application is made will be granted. I acknowledge that all tuition & fees paid go to the work of the Association of Christian Alcohol & Drug Counselors and are non-refundable. I understand that in addition to classroom attendance, it is my responsibility to know and meet all state requirements for certification. I agree to take no legal action against the Association of Christian Alcohol & Drug Counselors or any individual minister, counselor, educator or employee associated with the Association of Christian Alcohol & Drug Counselors.

Student's signature: _____

Dated on the _____ day of the month of _____, 20_____.

I am including a check or money order made payable to **ACADC** in the amount of: \$_____ Please consult above checklist for your total tuition & fees.

Return this application with appropriate fees to:

New Life Spirit Recovery, Inc.
 ACADC Orange County Headquarters
 18652 Florida Street, Suite 200
 Huntington Beach, CA 92648

ASSOCIATION OF CHRISTIAN ALCOHOL & DRUG COUNSELORS CODE OF CONDUCT

The following are to be observed by the Association of Christian Alcohol & Drug Counselors staff, volunteers, and certified counselors:

1) The ACADC CODE OF CONDUCT is bound to the original Greek & Hebrew writings of the Word of God which we know as the Christian Holy Bible.

2) I believe that as a Drug & Alcohol Counselor, in order to be safe, proficient, and effective, I must have the Word of God, not only in the intellect, but living in the heart, spirit, mind, will and emotions (2 Corinthians 3:1-6). In this way, I will be spiritually mature and a counselor who is self-governing, able to respect the written Word of God understood and interpreted by the Holy Spirit in the full context of the Old and New Testaments, Psalms and Proverbs, as my code of conduct.

3) I also agree to submit to proper governmental authorities and their requirements knowing that God has orchestrated the existence of their authority into my life. Therefore I agree as a Drug & Alcohol Counselor to abide by all regulations placed upon my profession by the California Department of Alcohol and Drug Programs and all other duly appointed authorities governing us (Hebrews 13:17) to the best of my ability.

4) I understand that consumption of Alcoholic beverages or mind altering drugs by staff members, counselors, volunteers, Association members and participants is behavior contrary to the values held by ACADC and is not permitted on the premises of any chartered institution or professional activity conducted by an ACADC certificated counselor.

5) Romantic relationships or sexual conduct taking place within the duration of a professional relationship between counselors and participants, staff members or volunteers is prohibited.

6) All official sessions with participants shall be conducted in a professionally appropriate capacity, and in an approved counseling location.

7) Staff members, counselors and volunteers are not to use their position to establish an unwholesome personal relationship with any participants.

8) Staff members, counselors and volunteers are prohibited from using their positions to abuse power in ways that might disqualify, obstruct or hinder the professional development of certification applicants.

9) Appropriate professional boundaries shall be observed by all counselors, staff and volunteers of the Association of Christian Alcohol & Drug Counselors Institute.

10) Any and all claims of misconduct on the part of any individual counselor will be properly investigated and brought before the ACADC Board of Directors who will prescribe appropriate disciplinary measures. After a proper review of the evidence and legal investigation, a hearing by the Board of Directors will take place to determine if the individual counselor will have his or her certification suspended or revoked for cause of misconduct, there must be a two-thirds vote of agreement by the Board of Directors.

11) All ACADC registrants and certified AOD counselors shall be prohibited from engaging in non-counseling related social events or business for personal gain with program participants, clients, residents, or their family members or other persons who are significant to them throughout the duration of the counseling relationship.

12) Counselors shall at all times respect client confidentiality, except as otherwise required or permitted by law, including but not limited to the California Code of Federal Regulations, Title 42, Part 2.

I _____ understand the significance and importance of the Living Word of God in my life as it applies to professionalism as a drug & alcohol counselor. I understand it is needed to be an effective counselor and is able to pierce through to the soul and the spirit discerning the thoughts and intents of the heart. (Hebrews 4:12). I will continue to nourish my spirit throughout the days of my life by keeping God's inspired Word and the person of Jesus Christ in the forefront of my thoughts and in the center of my life as a counselor and a person.

Signed: _____

Date: _____

Rev 10/10/10