

# APPLICATION FORM – ACADC INSTITUTE HUNTINGTON BEACH



Mail to ACADC Orange County Corporate Office:  
c/o New Life Spirit Recovery  
18652 Florida Street, Suite 200, Huntington Beach, CA 92648.

If you have questions or need additional information you may contact us at Tel. 714.841.1906  
or email: [ACADC.OC@gmail.com](mailto:ACADC.OC@gmail.com) or visit our website at [www.NewLifeSpiritRecovery.com](http://www.NewLifeSpiritRecovery.com)

## Certification Registration and Degree Application

Name: \_\_\_\_\_

Address: \_\_\_\_\_ City/State: \_\_\_\_\_ Zip \_\_\_\_\_

Day Phone: \_\_\_\_\_ Evening Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Email: \_\_\_\_\_ SS# Last four digits: XXX – XX – \_\_\_\_

**CDAAC State Credential Program Fee – Total: \$2200.00**

### Credential Fee Breakdown:

- **CSAC I - Entrance Inventory** - Certified Substance Abuse Counselor CSAC I Designation (Includes fee for California Department of Alcohol and Drug program registration - ACADC Membership - Inventory Booklet and CSAC I Certificate) - Entrance Fee: \$330

- **CSAC II - Verification of 160 hours Direct Supervision and 2080 hours of Field Experience** - Fee: \$330

- **CDAAC - Certified Drug, Alcohol & Addictions Counselor Certification** - 155 classroom hours required for state certification - Tuition \$1540

- **Final Exam Fee – Includes exam prep book and DVD - Register online when ready at current rate.**

- **Certified Drug, Alcohol & Addictions Counselor Certification (CDAAC)** - (applicants with transcripts meeting requirements) - Tuition \$1020 (Requires the CSAC I & II)

- **Reciprocity from another in-state certifying organization** - \$330

- **Reciprocity from an out-of-state Certification** - \$330

- **Combination CSAC I, CSAC II, and CDAAC** - Tuition & Fees: \$2200 (CSAC I, II, and CDAAC required for State certification through the Department of Alcohol and Drug Programs. Final test fee is additional (register online when ready at current rate).

- **CDAAC II - Advanced Professional Certification** requiring 350 hours of training - Tuition \$995

- **Master level MDAAC** – (Requires a degree and a written paper discussing TAP 21 from a Christian Worldview) – Certification Fee: \$330

- **Board Certified Drug, Alcohol & Addictions Counselor** – (Requires a Bachelors Degree or higher, a written work discussing TAP 21 from a Christian Worldview, and an oral interview) – Certification Fee: \$330

- **Associate of Ministry Degree in Christian Drug, Alcohol & Addictions Counseling** - \$660

- **Bachelor of Ministry in Christian Drug, Alcohol & Addictions Counseling** - \$1200

- **Master of Divinity in Pastoral Counseling, M.Div** - \$2500

- **Master of Ministry in Drug, Alcohol & Addictions Counseling, M.Min** - \$2500

- **Doctor of Ministry in Christian Counseling, D.Min** - \$3500

- **Doctor of Divinity in Pastoral Counseling, D.Div** - \$3500

- **Transcript Review** - \$30

*I understand that the certification for which I am hereby enrolling are granted under the authority of the Association of Christian Alcohol & Drug Counselors and will be subject to the Association's ethical standards described in its code of conduct. I understand that upon completion of all program requirements, I will be granted the certification for which this application is made. I acknowledge that all tuition & fees paid go to the work of the Association of Christian Alcohol & Drug Counselors and are non-refundable. I understand that in addition to classroom attendance, it is my responsibility to know and meet all state requirements for certification. I agree to take no legal action against the Association of Christian Alcohol & Drug Counselors or any individual minister, counselor, educator or employee associated with the Association of Christian Alcohol & Drug Counselors.*

I have been arrested for a sex crime:    Yes –     No –                       Convicted?:    Yes –     No –

I have had a certification suspended or revoked in the past:    Yes –     No –

**Student's Signature:** \_\_\_\_\_

**Dated on the \_\_\_\_\_ day of the month of \_\_\_\_\_, 2010.**

**I am including a check or money order made payable to ACADC in the amount of: \$\_\_\_\_\_. Please consult above checklist for your total tuition fee.**

# ASSOCIATION OF CHRISTIAN ALCOHOL AND DRUG COUNSELORS

## Code of Ethics & Conduct

The following are to be observed by the **Association of Christian Alcohol & Drug Counselors staff, volunteers, and certified counselors:**

- 1) The ACADC CODE OF CONDUCT is bound to the original Greek & Hebrew writings of the Word of God which we know as the Christian Holy Bible.
- 2) I believe that as a Drug & Alcohol Counselor, in order to be safe, proficient, and effective, I must have the Word of God, not only in the intellect, but living in the heart, spirit, mind, will and emotions (2 Corinthians 3:1-6). In this way, I will be spiritually mature and a counselor who is self-governing, able to respect the written Word of God understood and interpreted by the Holy Spirit in the full context of the Old and New Testaments, Psalms and Proverbs, as my code of conduct
- 3) I also agree to submit to proper governmental authorities and their requirements knowing that God has orchestrated the existence of their authority into my life. Therefore I agree as a Drug & Alcohol Counselor to abide by all regulations placed upon my profession by the California Department of Alcohol and Drug Programs and all other duly appointed authorities governing us (Hebrews 13:17) to the best of my ability.
- 4) I understand that consumption of Alcoholic beverages or mind altering drugs by staff members, counselors, volunteers, Association members and participants is behavior contrary to the values held by ACADC and is not permitted on the premises of any chartered institution or professional activity conducted by an ACADC certificated counselor.
- 5) Sexual relationships or conduct between counselors, participants, staff members or volunteers is prohibited.
- 6) All official sessions with participants shall be conducted in a professionally appropriate capacity, and in an approved counseling location.
- 7) Staff members, counselors and volunteers are not to use their position to establish an unwholesome personal relationship with any participants.
- 8) Staff members, counselors and volunteers are prohibited from using their positions to abuse power in ways that might disqualify, obstruct or hinder the professional development of certification applicants.
- 9) Appropriate professional boundaries shall be observed by all counselors, staff and volunteers of the Association of Christian Alcohol & Drug Counselors Institute.
- 10) Any and all claims of misconduct on the part of any individual counselor will be properly investigated and brought before the ACADC Board of Directors who will prescribe appropriate disciplinary measures.  
After a proper review of the evidence and legal investigation, a hearing by the Board of Directors will take place to determine if the individual counselor will have his or her certification suspended or revoked for cause of misconduct, there must be a two-thirds vote of agreement by the Board of Directors.

I \_\_\_\_\_ understand the significance and importance of the Living Word of God in my life as it applies to professionalism as a drug & alcohol counselor. I understand it is needed to be an effective counselor and is able to pierce through to the soul and the spirit discerning the thoughts and intents of the heart. (Hebrews 4:12). I will continue to nourish my spirit throughout the days of my life by keeping God's inspired Word and the person of Jesus Christ in the forefront of my thoughts and in the center of my life as a counselor and a person.

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

## Student Agreement

I \_\_\_\_\_ confirm my enrollment in the ACADC Certified Drug, Alcohol & Addictions Counselor training and certification 52 course, a twenty six week program.

On the date of this agreement listed below, I tender my first payment of \$330 to cover my registration with ACADC and the CA Dept of Alcohol and Drug Programs (ADP), my CSAC I Test Booklet, and the CSAC I Substance Abuse Counselor Certification. I understand that if I do not pass the CSAC I Entrance Inventory the first time, study materials will be recommend and I may retake the exam until I pass without additional charge.

I hereby agree to the following terms of payment for the CSAC II and CDAAC certifications:

CSAC II Terms:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_ Total: \$330

CDAAC Terms:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_ Total: \$1540

I understand that if I do not complete my payment in full for the professional CDAAC Certification by the time I graduate that I will not receive my certification until full payment is made. If full payment is not made within 9 months following graduation, the student must apply for readmission and complete 40 continuing education hours of classes before their CDAAC may be awarded.

I understand that all tuition and fees paid are non-refundable.

I agree to bring no law suit against ACADC or any of its employees, volunteer staff members, institute administrators, teachers, ministers, or counselors. I further agree to bring no law suit against any church or building owner that hosts an ACADC Institute classroom site.

Agreed upon this \_\_\_\_\_ day of \_\_\_\_\_, 2010

Signed by: \_\_\_\_\_  
STUDENT

Signed by: \_\_\_\_\_  
ACADC SITE ADMINISTRATOR

Rev 3/10